

11/18/2019

Dear Northrop Grumman Supplier:

Northrop Grumman has a long-standing legal and ethical conduct policy which governs the relationship between Northrop Grumman employees and our suppliers. The exchange of business courtesies may not be used to gain an unfair competitive advantage or exercise improper influence. Specifically, our Standards of Business Conduct and Company procedures generally prohibit Northrop Grumman employees from soliciting or accepting gifts, gratuities, entertainment, or favors from suppliers at any time.

As we approach this holiday season, allow me to clarify that our policy generally prohibits employees from accepting invitations for holiday parties, receptions, meals, open houses and similar functions. We believe this policy is in the best interests of both Northrop Grumman and its suppliers in avoiding any action which might create the appearance of impropriety in the Northrop Grumman/supplier relationship.

Our employees are committed to strict adherence to this policy. We ask your cooperation in communicating this policy to all persons within your organization who interact with our Company, and request they abide by these standards when dealing with Northrop Grumman employees.

Strict adherence to ethical practices is a Northrop Grumman priority and is an essential element of all of our supplier relationships. If you have questions or concerns regarding the Northrop Grumman ethics program, you may contact our Corporate Open Line 1-800-247-4952.

For more information regarding Northrop Grumman Values, Ethics and Standards, see the Northrop Grumman Supplier Standards of Business Conduct:
<http://www.northropgrumman.com/suppliers/Pages/SSBC.aspx>.

Finally, we at Northrop Grumman would like to wish you and your employees a safe and joyous holiday season.



Patricia M. McMahon
Vice President Corporate, Supply Chain
2980 Fairview Park Drive
Falls Church, VA 22042